

Liberty Bank has an opening for a full time (40hrs/week) Teller in our Boulder Creek branch. Person must be willing to work Saturdays. We are looking for a professional, energetic individual with a positive attitude that can work independently but can also work as a team. Applicants must have excellent customer service skills, oral and written communication skills, knowledge of Microsoft Windows, Word, & Excel. Confidentiality, discretion and integrity are a must.

The responsibilities include but are not limited to:

- ) Accurately counting and handling of cash
- ) Balancing of cash drawer, ATM, and vault
- ) Processing customer deposits & withdrawals
- ) Process credit card cash advances
- ) Process wire transfers
- ) Place stop payments of checks
- ) Receive and process loan payments
- ) Performing additional related administrative functions

Competitive benefits offered, including a generous 401k plan. Prior Bank teller experience is preferred.

Compensation based on experience.